

Job Description

Post Senior Support Worker

Responsible To Team Leader

Summary of Role

The role of the Senior Support Worker is to assist the Team Leader in providing a stable, homely environment that meets the needs of the individual residents. This will be achieved through positive staff management.

Given the varied demands placed on this post the post holder will need to be flexible and to adapt to ever changing demands.

Main Responsibilities

- To promote the core values of privacy, dignity, independence and promotion of individuality and self-esteem.
- To work within the Charity's Policies and Procedures and therefore the relevant legislative framework.
- To assist in ensuring that the needs of the residents are met and to ensure any concerns are passed to the appropriate senior staff.
- To assist the Team Leader in ensuring that routine medical appointments are attended and followed up.
- To assist in the implementation and monitoring of care plans.
- Through the implementation of care plans ensure that residents social, psychological, spiritual and physical needs are met.
- Maintenance of all relevant records.
- Reporting any maintenance concerns to the maintenance team.
- To ensure the tidiness of the clients' bedrooms.
- To monitor the purchase of appropriate clothing and personal items.
- Preparation and serving of food.
- To assist in staff induction, supervision and appraisal.
- Monitor the performance of staff and report any concerns to senior staff.
- Assist in liaison with professionals from health, social services and other professionals.
- Maintain good working relationships with families.
- Attendance at relevant meetings as required.

This post is an opportunity for a competent worker to develop their skills and take on more responsibility within the organisation. Every available support will be offered and the job description will be reviewed as required. You will be expected to work within the best interests of the Charity at all times.

There may be other duties that the Team Leader will delegate that are not specifically covered by this job description but are commensurate with the post.