

Job Description

Post : Relief Support Worker

Responsible To: Team Leader / Senior Support Worker

Summary of Role

The role of the Relief Support Worker is to assist senior staff to provide a stable, homely environment that meets the needs of the individual residents. This will be achieved through teamwork.

Given the varied demands placed on this post the post holder will need to be flexible and to adapt to ever changing demands.

Main Responsibilities

- To promote the core values of privacy, dignity, independence and promotion of individuality and self-esteem.
- To support each individual in the lifestyle of their choice to include meeting their spiritual, physical and social needs.
- To support the residents to routine medical appointments under the guidance of senior staff.
- The implementation of any agreed programmes or care plans.
- To work within the Charities Policies and Procedures.
- To work within legal boundaries effecting the post e.g. Health and Safety at Work Act 1974 (and subsequent amendments) and Care Standards Act 2000.
- Maintenance of all relevant records.
- Reporting any maintenance concerns to the maintenance team.
- To ensure the tidiness of the clients' bedrooms.
- To undertake basic housekeeping as required.
- When requested to purchase appropriate clothing and personal items.
- Preparation and serving of food.
- Once qualified, to administer medication as required or requested.
- To attend any training as requested.
- Maintain good working relationships with families.
- Attendance at relevant meetings as required.

Northam Lodge will ensure that you are equipped with the necessary skills and knowledge you need to undertake this role. All new relief support workers should be competent at induction and foundation level (as defined by LDAF – The Learning Disability Awards Framework) within 6 months of joining the organisation

There may be other duties that senior staff will delegate that are not specifically covered by this job description but are commensurate with the post.